

**Caseville Harbor Commission
September 20, 2017**

Meeting called to order at 1:00 p.m. by Jerry Wroblewski.

Present: Jerry Wroblewski, Ken Rathje, Wade Lighthead and Collen Connor. Excused: Pete Dutcher and Bob Given. Also present: Harbormaster Bernie Cobb, Recording Secretary Michelle Stirrett, Frank Garner and Dan Tighe.

Motion by Rathje second by Lighthead to approve the agenda. **Motion carried.**

Motion by Rathje second by Connor to approve the August 23, 2017 minutes. **Motion carried.**

Dan Tighe presented a preliminary summary of the DNR Waterways grant submission requirements. He noted that there must be a 5 year Harbor Recreation Plan filed with the DNR, base level funding is at 50% of project costs, engineering study and infrastructure improvements are funded by grant, 3 year completion required, must be in compliance with Americans with Disabilities Act, Waterways has control over revenues and rates, a slip must be reserved for DNR at no charge and improvement must have a 20 year life.

Discussion was held on the creation of a 5 year plan, the need for engineering services, potential improvements and the cost to submit the application.

Treasurer's Report: Financial statements were reviewed. **Motion** by Connor second by Rathje to approve invoices in the amount of \$23,309.34. **Motion Carried.**

Harbormaster Report: Cobb reported on gasoline inventory, weed spray and repairs to the last section of the main dock.

Chairman's Report: Wroblewski noted that the parking lot lights were too small to convert to LED's. He requested the purchase of an AED be delayed until spring. Guard rails were installed in the office parking area. **Motion** by Rathje second by Lighthead to approve the repair to the main dock section at a cost of \$4,500. **Motion carried.**

Motion by Wroblewski second by Rathje to approve the following quarterly pay: Lighthead - \$150, Wroblewski- \$300, Connor, Rathje, Given - \$100. **Motion carried.**

Public Comment:

Frank Garner: If you don't get a grant, what happens when you run out of money? Can the City and Township get a small millage approved for Harbor maintenance?

Bernie Cobb: Will contact the company that installed original docks to get an estimate on replacement.

Board Comments:

Lighthead: Will look into an engineering study for the grant and develop a 5 year program.

Rathje: Recommended the 5 year plan be developed over the winter and to meet with engineer to develop capital improvement schedule.

Michelle Stirrett
Recording Secretary

